

 **CONTRA COSTA COLLEGE**  
Budget Committee  
Meeting Minutes

**Date:** October 16, 2024 (every 3<sup>rd</sup> Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.

**Location:** SAB-211 and **ZOOM:** <https://4cd.zoom.us/j/81010932530>

**Meeting ID:** 810 1093 2530 **Passcode:** 248810

**Voting Members**

**Chairperson:** Victoria Menzies

**Managers:** Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks

**Faculty:** Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade*

**Classified:** Brian Williams, Von Segerberg

**Students:** Sanskar Rana, Frankie Concha

**Non-Voting Members**

**Managers:** Nick Dimitri, Chao Liu Sara Marcellino, Jason Berner

**Present:** Victoria Menzies, Gabriela Segade, Sanskar Rana, Frankie Concha, Robert Bagany, Nick Dimitri, Jaina Eyestone, Maya Jenkins, Andrew Kuo, Brian Williams, Joel Nickelson-Shanks, Monica Rodriguez, Darris Crear, Joseph Carver

**Zoom:** Ashley Phillips, Matthew Houser, Nikolai Hansen

Called to order at 2:08 p.m.

Item	Outcome/Decisions	Action Items
I. <b>Welcome and Introduction</b>		N/A

<b>II. Approval of Sept. 18, 2024 Minutes</b>	Move to approve – Gabriela Segade 2 <sup>nd</sup> the motion – Von Segerberg Minutes approved.	Vote
<b>III. Approval of Current Agenda</b>	Amend agenda to add Frankie Concha as student member. Move to approve – Gabriela Segade 2 <sup>nd</sup> the motion – Brian Williams Agenda approved.	Vote
<b>IV. Public Comment/Announcements (2 minutes please)</b>	No public announcements.	N/A
<b>V. Budget Updates:</b> A. Fiscal Year 2024-25 Expenditure Report B. Budget Request Training C. Food Service Update	A. Business Services office received budget requests totaling \$18,744,000. B. Budget request training to be held on 11/1/24 in CTC-127 at 10am. C. Cafeteria Vendor will be on campus starting November 4, 2024; M-TH 8:30am – 6pm and Fridays, half day.	Informational/Discussion
<b>VI. Resource Allocation Final Review</b>	Recommendation made by Victoria Menzies (Chair) to move Resource Allocation Process to Academic Senate and College Council for review. Motion to approve – Brian Williams 2 <sup>nd</sup> the motion – Andrew Kuo Recommendation approved.	Vote
<b>VII. Campus Updates</b>	Gabriela recommended flex training on budgets for faculty to improve engagement. Faculty can get credit for Professional Development.	
<b>VIII. Adjournment – Meeting adjourned at 3:23 p.m.</b>	Next meeting – November 20, 2024, at 2pm-3:30pm in SAB-211 and via Zoom.	Informational/Discussion